

Sweden- Checklist for Business,Cultural & Conference visas

Date:

Business visa checklist	Check Box	Remarks
Visa application form filled out and signed.		
One Recent coloured picture with white background, not older than 6 months.		
Original Passport valid up to 3 months after the expiry of the visa and contain at least two blank pages		
Original Previous passports covering the last 7 years Or a certificate of movements issued by the Mugamma for the first time travellers to the Schengen Area. Or in case of passport loss.		
Photocopies of the biometric page of the passports and the Schengen visas for the last 3 years.		
Original Family Registry Certificate from Country of Origin		
Invitation letter of the inviting Swedish company		
Certificate of employment for employed & Copy of Company's registry/tax card Commercial registry & tax card for company owner Enrolment certificate from school/university for student Pension statement for retired applicant		
Original Up-to-date personal bank account statement for the last 6 months (Stamped & in English).		
Primary Hotel reservation in Sweden		
A round trip ticket reservation, primary reservation is mandatory		From:_____To:_____
Travel medical insurance covering the entire period of the intended stay, valid for all Schengen states and covering any expenses which might arise in connection with repatriation for medical reasons, urgent medical attention ,emergency hospital treatment or death during the stay. The minimum coverage must be 30.000 EUR		

Remarks:

☐ App is informed of missing documents.

Declaration:

I undertake that the submitted documents are under my own responsibility & I am aware that the Embassy may take its decision on the set of documents enclosed.

أقر ان المستندات المقدمة لطلب الفيزا تحت مسؤوليتي الشخصية و اننى على علم ان السفارة سوف تتخذ قرارها بناءا على تلك المستندات.

Please Note:

- * All documentation must be submitted in English language.
- * Original documents must be presented; additional photocopies may be required.
- * The visa fee is non-refundable.

Data Entry:_____

Applicant Signature:_____

Quality Check:_____

VFS officer Signature:_____